

**REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE**  
**Litchfield Board of Education**  
**Wednesday, July 14, 2011, District Office Conference Room, 6:30 p.m.**

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Meeting called to order at 6:30 p.m.

Members Present: Ms. Fabbri (chair), Ms. Rosser, Mr. Shuhi and Mr. Katzin.  
Also present: Dr. Wheeler, Mr. Falcetti, and Mr. Zaremski.

**Approval of Minutes of Regular Meeting of June 8, 2011**

MOTION made by Mr. Katzin and seconded by Ms. Rosser: to approve the minutes of the regular meeting of June 8, 2011 as written.

MOTION carried. All votes were in the affirmative. Mr. Shuhi abstained.

**Communications** – None

**Public Comment** – None

**Old Business** –

- a. Supplemental Skills K-6 – position K-6 Supplemental Skills, the position does not support grades 4-6, original position was a Language Arts coordinator position, past history of position was reviewed.
- b. Testing Scores – data is being examined, examined student population, new students have entered needing more help, compare test results to daily performance, compare students receiving services and those who are not, collate findings by classrooms, demographics are changing; will examine what is happening in classrooms (instruction), schedules and specials, data will be examined on August 30<sup>th</sup> professional development day in groups made up of all personnel; Supplemental Skills program will be examined in the Fall.

**New Business** –

- a. Special Education Overview – bound by mandates but good education practices are provided outside of mandates, burden of proof is on the school system, about 250 PPT meetings per year, based on individual needs, need to use “least restrictive environment”; need well equipped learning centers, special transportation is necessary, must include extra-curricular activities, increase in out of district placements the past few year.
- b. Strategic Plan – all Board committees will review the proposed goals for 2011-2012, discussed monitoring virtual learning tools.

Delivering curriculum: examine core curriculum for future changes.

Measure student achievement: grading will be examined in comparison to scores.

**Curriculum Steering Committee Update** – none. Work to be done in the fall.

**Future Agenda Items** –

- a. Curriculum writing update
- b. Naviance update from Guidance Department

MOTION made by Mr. Shuhi and seconded by Mr. Katzin: to adjourn the meeting at 8:03 p.m.

MOTION carried. All voters were in the affirmative. There were no abstentions.

Respectfully Submitted,  
Donald R. Falcetti